



## 2017 CALL FOR PROPOSALS

15<sup>th</sup> Annual Wisconsin Head Start Association Training Conference  
**February 6-8, 2017**  
at the Kalahari Waterpark Resort & Convention Center, Wisconsin Dells

### TRAINING SESSION PROPOSAL *Proposals due September 21, 2016*

#### **Conference Overview:**

Wisconsin Head Start Association is hosting the 15<sup>th</sup> annual training conference titled *All Aboard...Together We Can Make a Difference*, focusing on the power of our individual strengths and talents coming together for amazing outcomes supporting children and families. Head Start is facing great challenge and change as we embrace new Performance Standards, align curriculum using the new Head Start Early Learning Outcomes Framework (HSELOF) and begin advocating for reauthorization of the Head Start Act. The 2017 Annual Conference will be an exciting opportunity for professional development and we are seeking proposals for training sessions. Whether you are a seasoned presenter, or this be your first time, we encourage you to submit your proposal to participate in this amazing conference where over 500 people attend.

**Attendees:** Head Start, Early Head Start, Parents, Tribal, Migrant, Even-start, Child Care, Birth-to-Three, Home visiting, Advocates, Higher Education, ECE students, state partners, CCR&R, Health care partners, social service advocates, mentors, and all ECE professionals.

**Training Session/Presenter Guidelines:** WHSA has been able to deliver high quality professional development and networking opportunities for our members and community partners through the generosity of great professionals like you, sharing their expertise. WHSA does not pay presenter expenses to present at the conference. WHSA offers a reduced full 2 ½ day conference registration fee of \$100 each for up to two presenters, and free registration for the one day of your presentation, including complimentary lunch and breaks.

**Session Format, Topics and length:** Workshop sessions are 1 ½ hour in length, unless requesting an extended session to provide specialized training that requires hours for certification. The committee will entertain such proposals. Topics themes can have a wide range of focus as identified on the proposal form. Proposals should contain learning outcomes that reflect developmentally appropriate practices, Head Start values around family engagement and current research and theory. Presentations should not be contingent on internet access. WHSA will provide a screen, AV cart, flipchart- all other AV needs must be brought by the presenter, or pre-approved by the committee.

**Lodging and marketing materials:** Presenters are responsible for their own lodging, transportation and copies of handouts. WHSA prohibits all presenters from selling and/or marketing items within a training session. WHSA provides conference exhibit space and offers advertising space in the conference program. Interested presenters and others may contact Theresa at [theresa@hsshebco.org](mailto:theresa@hsshebco.org) to secure exhibit or ad space.

**Additional questions:** Please contact Barb Tengesdal at [barbt@whsaonline.org](mailto:barbt@whsaonline.org) with specific questions or to submit additional information to accompany your proposal. Please put in the subject line “2017 Conference proposal”.

## PRESENTER APPLICATION

This form is also available online at [www.whsaonline.org](http://www.whsaonline.org)

**Presenter Information** (Please attach a bio, resume, or vitae; may be on file if a returning presenter.)  
*This person will receive all conference correspondence. We ask for your cell as a way to connect with you the day of the conference if necessary.*

<b>Name</b>		<b>Title</b>	
<b>Organization</b>			
<b>Address</b>			<b>City/State/Zip</b>
<b>Phone</b>	<b>Cell</b>	<b>FAX</b>	
<b>Email</b>			
I am a WI Registry PDAS approved trainer: <input type="checkbox"/> YES (Registry Trainer ID#: _____ ) <input type="checkbox"/> NO			

**Co-Presenter Information** (Please attach a brief bio, resume, or vitae; may be on file if a returning presenter.)

<b>Name</b>		<b>Title</b>	
<b>Organization</b>			
<b>Address</b>			<b>City/State/Zip</b>
<b>Phone</b>	<b>Cell</b>	<b>FAX</b>	
<b>Email</b>			
I am a WI Registry PDAS approved trainer: <input type="checkbox"/> YES (Registry Trainer ID#: _____ ) <input type="checkbox"/> NO			

**Training Session Title:** \_\_\_\_\_

(Title should clearly describe your session. WHSA reserves the right to edit titles for clarity, content and style.)

**Training Session Description for Program:** Please include:

1. General description to be used in program
2. Learning outcomes
3. Summary of Content

(Description is subject to editing to fit program guidelines)

**Availability to Present (Check all that apply)**

- Monday, February 6<sup>th</sup> AM
- Monday, February 6<sup>th</sup> PM
- Tuesday, February 7<sup>th</sup> AM
- Tuesday, February 7<sup>th</sup> PM
- Wednesday, February 8<sup>th</sup> AM

**Language your session will be presented in? (Check all that apply)**

- English
- Spanish
- Hmong
- Other

**Audience Size** *Note: Presenters are responsible for preparing handouts for session participants.*

- Less than 50
- 50-75

**Intended Audience(s)**

- Directors/Managers/ Supervisors
- Parents
- Staff/ Teachers
- Advocate
- Child Care
- Community Partners

**Training Session Length**

- 1 ½ Hours
- 3 Hours

**Session Format**

- Lecture, Discussion and informational
- Networking or update on topic
- Hands-on / make-it take-it
- Small group work – table groupings

**Training Session Content** (Please select **UP TO TWO** categories which best fit your content.)

- Curriculum Development (Play, lesson planning, science, literacy, math, music, movement)
- Fiscal/ Human Resources
- Tribal & Migrant Program Issues
- Program Design & Management
- Regional Priorities & ACF Federal
- Supporting Families
- Community Partnerships
- Child Development
- Early Head Start/ Infants and Toddlers
- Health, Wellness, and Safety
- Leadership/ Mentoring
- Advocacy
- Research
- Other

**Do you require any special accommodations?**

Yes

If yes, please explain: \_\_\_\_\_

The deadline to submit proposal(s) is **Wednesday, September 21, 2016**. Your attention to this deadline will enable us to accommodate and confirm your schedule presentation date(s) and time(s). This form is also available at [www.whsaonline.org](http://www.whsaonline.org).

Wisconsin Head Start Association  
Attn: Conference Proposals  
5250 E. Terrace Drive  
Suite 110-D  
Madison, WI 53718  
**Email:** [WHAassist@whsaonline.org](mailto:WHAassist@whsaonline.org)  
Madison, WI 53718 **Phone:** 608-442-6879  
**URL:** [www.whsaonline.org](http://www.whsaonline.org)

