



TEACHERS LEARNING & COLLABORATING (TLC) PROCESS

TLC OVERVIEW

- A group format Practice-Based Coaching model for ongoing professional development.
- Combines PBC expert (trained facilitator), peer (fellow participants), and self (participant) coaching.
- In-person participant work groups led by trained facilitator, independent classroom video recordings, and guided group discussions on practices.
- Process to focus on teaching practice using video recording, reflection, group and individual feedback.
- Cost-effective way to provide group coaching using NCQTL resources, including the NCQTL in-services.

SUCCESSFUL TLC PLANNING: THE “THREE P’S”

PREPARATION

Financial Commitments:

- Grantees will provide video equipment (e.g. video cameras, SD cards, and tripods for each participant).
- Participants will need release time (e.g., meetings, or substitutes during the day) as will facilitator’s (e.g., meetings, planning and preparation time, etc.) to participate in the TLC Process.
- Programs are responsible for sending the facilitator to two-day TLC training.

Materials/Resources:

- Regular access to a private place for meetings (both group and individual meetings).
- Ability to watch videos such as, via a computer or television with a USB connection.
- Resources for copying material to be used throughout the TLC Process.
- Access to computers and high speed Internet if choosing to use Coaching Companion for individual meetings.

ECE SPECIALIST MEETING DENVER, JULY 2013: UPDATED VERSION

For more information about TLCs, please email TLCNCQTL@UW.EDU.

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PERSONNEL

TLC Facilitator:

- Who? Could be an education manager, coach, or other teacher support provider within your program or grantee.
- Attend a 2-day Facilitator Training and commitment to facilitating the TLC group sessions throughout the academic year.
- May wear multiple hats; however, the facilitator role is NOT evaluative.

Training for TLC Facilitator:

- An in-person 2-day facilitator training that is the foundation for being a facilitator.
- Facilitators learn and practice how to lead group discussions, how to promote intentional video recording, and how to coach participants.
- Get a comprehensive *TLC Facilitation Manual and TLC Session Guides* and support to implement the TLCs.

TLC Participants:

- TLCs need 6-8 participants committed to attending in-person TLC group sessions every 2 weeks for the academic year.
- Participants are generally teachers and/or teaching assistants.

TLC Time Commitments:

For Participants 5-7 hours/month:

- Participants attend in-person sessions every 2 weeks (90 minutes/session)
- Complete purposeful video recording and reflection in between sessions (one hour each)

For Facilitators 12-15 hours/month:

- Preparing for sessions
- Conducting individual teacher meetings
- Leading the TLC Process.

PROCESS

The TLC Process is a cyclical non-evaluative process for supporting teachers' use of effective teaching practices that can lead to positive outcomes for children.

WHO: TLC groups include 6-8 participants and 1 facilitator

WHEN: TLC group sessions are 90 minutes long and occur every 2 weeks) for 6-8 months.

WHERE: At a regular location most convenient for the teachers that allows for private discussion.

WHAT: TLC sessions include learning new content, supportive discussion and reflective video watching with other teachers. Participants video record in their classroom each week, and receive individual coaching as needed.

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