

Head Start: Paving Our Way to Excellence

9th Annual Wisconsin Head Start Association Training Conference

February 14-16, 2011

Kalahari Waterpark Resort & Convention Center, Wisconsin Dells

REGISTRATION FORM - Please use one form per person

Name _____ Agency _____

Address _____ City _____ State _____ Zip _____

Phone _____ Email _____

Special Dietary Needs _____

Accessibility or Other Special Needs _____

CHECK TYPE OF REGISTRATION BELOW.

Member – Head Start (HS) Program Early Head Start (EHS) Program
 Tribal Migrant Tribal Migrant

Position – Director Manager Parent Staff Other _____

Member Partner – Child Care Community Organization Public School Other _____

Please name the local HS/EHS Program with which you partner _____

If blank non-member fees apply

Non-Member – **Presenter** –

Student – Full-time undergraduate studies Full-time graduate studies

College/University _____ Major _____

	Member or Member Partner	Non-Member	Student	Presenter*	
	Early/Regular/On-site	Early/Regular/On-site			Cost
Full Conference	\$230/\$250/\$280	\$255/\$280/\$295	\$75	\$95	\$
Mon 2/14/11	\$160/\$170/\$180	\$180/\$190/\$200	\$30	\$0	\$
Tues 2/15/11	\$160/\$170/\$180	\$180/\$190/\$200	\$30	\$0	\$
Wed 2/16/11	\$160/\$170/\$180	\$180/\$190/\$200	\$30	\$0	\$
				TOTAL	

Early Registration – **by January 14, 2011**

Regular Registration – **after January 14, 2011 and before February 5, 2011**

On-site – all registrations received **after February 4, 2011**

* Must be presenting a WHSA approved training session. Subject to "Training Session/Presenter Guidelines." Presenters attending the conference only on the day(s) of their training session are entitled to that day's complimentary lunch/breaks.

Send completed registration form(s) to *Wisconsin Head Start Association, 122 E Olin Ave, Suite 110, Madison, WI 53713* or via fax at 608-442-7672. Payment or purchase order must accompany registration form(s). We are unable to accept credit card payments. Please make checks payable to *Wisconsin Head Start Association*.

Once registered, those participants no longer able to attend may be replaced by another participant from the same agency/program by notifying WHSA any time prior to the conference. Refunds will be granted *upon written request* through February 4, 2011. Each refunded registration will be assessed a \$25 processing fee. *Without exception*, registration fees are non-refundable after February 4, 2011.

Registration questions? Contact WHSA at 608-442-6879 or kovarik@whsaonline.org.

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2011 WHSA Annual Training Conference Rates

Member or Member Partner				Non-Member			
Conference	Early	\$230	(by 1/14/11)	Conference	Early	\$255	(by 1/14/11)
	Regular	\$250	(by 2/4/11)		Regular	\$280	(by 2/4/101)
	On-site	\$280	(after 2/4/11)		On-site	\$295	(after 2/4/11)
One Day	Early	\$160	(by 1/14/11)	One Day	Early	\$180	(by 1/14/11)
	Regular	\$170	(by 2/4/11)		Regular	\$190	(by 2/4/101)
	On-site	\$180	(after 2/4/11)		On-site	\$ 200	(after 2/4/11)

Student Rate – \$30 daily or \$75 for the entire conference. You must have full-time status at an accredited institution of higher education and provide a student ID (send a copy with registration form).

Presenter Rate – \$95 for the entire conference. Presenters attending the conference only on the day(s) of their training session are entitled to that day's complimentary lunch and/or breaks.

Registration Deadlines

Early Registration – **by January 14, 2011**; Regular Registration – **after January 14, 2011 and on or before February 4, 2011**; and, on-site rates apply for all registrations received **after February 4, 2011**. Registrations must be in WHSA office on or before registration due dates for respective rates to apply.

Substitutions/Refunds

Once registered, participants no longer able to attend may be replaced by another participant from the same agency/program by notifying WHSA any time prior to the conference. Refunds will be granted *upon written request* through February 4, 2011. Each refunded registration will be assessed a \$25 processing fee. *Without exception*, registration fees are non-refundable after February 4, 2011.

Kalahari Resort Hotel Reservation Information - Call 1-877-253-5466 by 1/14/11

Wisconsin Head Start Association block guest rooms are available at the single occupancy rate of \$70* or the double and triple occupancy rate of \$119. A deposit of the first night plus tax** is due at the time the reservation is made.

Accommodations include either one King bed or two Queen beds based upon the number of guests sharing the room to a maximum of four people. Rooms with one King bed and a sofa bed have a base price for two people in the room. Rooms with two Queen beds may also be available with a sofa bed and have a base price for four people in the room. When adding an additional guest to the rooms with sofa beds there will be a charge of \$20 per person per night in addition to the base price.

*A \$119 guest room rate will be applied at the time reservations are made and will be adjusted to the \$70 or prevailing State rate for single occupancy once validated at check-in.

**You must present a tax exemption ID card, government letter stating you are traveling on state business, or pay with a government credit card in order to receive tax exemption status.

To assure these room rates and availability, reservations must be made by Friday, January 14, 2011. To reserve a room, call 1-877-253-5466. Please ask for the **WHSA Meeting 2011** room block. After the cut-off date the hotel will determine if the WHSA group rate will be honored, so **book your reservation NOW!**

The Kalahari cancellation policy for individual reservations guaranteed with a deposit, purchase order or authorizing letter requires at least 72 hours notice prior to arrival to receive refund (the deposit excluding a \$25 processing fee); notice less than 72 hours prior to scheduled arrival forfeits entire deposit.

Each guest room includes a hair dryer, coffee maker, microwave, refrigerator, iron, ironing board, 27" TV, alarm clock, voice mail, internet access port and a water park wristband for each *registered* guest.

For More Information

Conference Registrations

Wisconsin Head Start Association
122 East Olin Avenue, Suite 110
Madison, WI 53713
Phone: 608-442-6879
FAX: 608-442-7672
kovarik@whsaonline.org
www.whsaonline.org

Hotel Reservations

Kalahari Resort & Convention Center
P.O. Box 590
1305 Kalahari Drive
Wisconsin Dells, WI 53965
Phone: 877-253-5466
FAX: 608-254-8609
www.kalahariresorts.com