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|  | **Cost Allocation: Effectively Managing Multiple Funding Streams.****Wisconsin Head Start Association**5250 E. Terrace Dr.Madison, WI 53718 |  |
|  | Wednesday May 30, 2018 |  |
| 9:15 am - 10:15 am | o **Managing Federal Awards - Cost Principles Federal requirements and what is cost allocations** |  |
| 10:15 am - 10:30 am | Break |  |
| 10:30 am - 12:00 pm | o **Basic cost allocation** defining indirect/direct costs and methodologies |  |
|  | o **Developing and monitoring** Cost Allocation ,Funding Changes impact on CA |  |
| 12:00 pm - 1:00 pm | Lunch |  |
| 1:00 pm – 1:30 pm | Answer to parking lot questions from morning session |  |
| 1:30 pm - 2:45 pm | o **Understanding State Funding and opportunities to maximize resources** |  |
| 2:45 pm - 3:00 pm | Break |  |
| 3:00 pm - 3:30 pm | o **Cost Allocation - discuss different methodologies, documentation to support the methodology, how to apply the methodologies, and writing of a cost allocation plan** |  |
| 3:30 pm - 4:00 pm | o **Cost Allocation Exercise - exercise to understand how different methodologies impact budgets, how to apply different cost allocation methodologies to cost.** |  |
|  4:00 pm - 5:00 pm | * Questions/Answers parking lot questions to address on second day
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Questions? Contact Brian at WHSAassist@whsaonline.org.

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|  | **Cost Allocation: Effectively Managing Multiple Funding Streams.****Wisconsin Head Start Association**5250 E. Terrace Dr.Madison, WI 53718 |  |
|  | Thursday May 30, 2018 |  |
|  | **Building a Budget that provides****the Big Picture** |  |
| 9:00 am - 9:15 am | Introductions |  |
| 9:15 am - 10:15 am | o **Budget Development with Allocations applied, Monitoring and revising** |  |
| 10:15 am - 10:30 am | Break |  |
| 10:30 am - 11:30 am | o **Budget Exercise applying cost allocation methodologies, understanding the impact different methodologies make on the same cost** |  |
| 11:30 am - 12:00 pm | Question and Answer session |  |
| 12:00 pm - 1:00 pm | Lunch |  |
| 1:00 pm - 2:45pm | Pros and Cons for Indirect Cost/ how to apply for an IDC Rate |  |
| 2:45 pm - 3:00 pm | Break |  |
| 3:00 pm - 4:00 pm | Exercise developing an IDC Proposal and a Cost Allocation Plan |  |
| 4:00 pm - 5:00 pm | Question and Answers |  |

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